



OHANA
SELF STORAGE

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S.P.A.C.E. PROGRAM

Follow these Simple Steps to creating SPACE in your home or business.

Sort: It does not matter if it's a warehouse, garage or a spare room. Sorting is the first step. *Some obvious sorting tips are to sort into areas, things you want to keep and things you will discard.* A good tip is sorting the things that you keep into categories (i.e. tools, keepsakes ...). This will allow you to make the next step easy.

Purge: *This important step is the most valuable as you are creating your manageable load.* When purging throw away the obvious. Keeping in mind to recycle and help conserve our valuable resources. Ohana Self Storage is conveniently located across the street of "Helping Hands Hawaii" a non profit organization that help families in need by giving them essentials like clothing and furniture. Salvation Army and Goodwill are other sources accepting donations. *The goal here is to reduce your load.*

Assign: At this stage you should have only what you want to keep. Now you need to assign these *to your personal categories.* The easiest way to think about this is to ask two simple questions. The first question is "*What will I be doing with this?*" And the other question is "*When will I need or want this?*" Answering these questions is the key to creating systems that will allow you to find what you need when you need it. Things in your assigned categories could vary greatly in how often you need something. *The things you use the most you want to have the easiest access to.*

Containerize: Now you can start filling your chosen containers for your things. Containerize according to your personal categories. *Label clearly* with labels that will adhere over time and make sure your labels can be read from the side that faces out.

Execute: All you have left to do is put your labeled containers away. Things that you need the least should be the LEAST accessible these are usually the first to move. *Things you need the most should be the MOST accessible.* Store smart to reduce your storage needs.



OHANA
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offers FREE PICKUP and a LOW PRICE GUARANTEE for those things that you need to store. 24/7 security and quality service (with plenty ALOHA)!
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